

Proposed:	2/7/18
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**Amity School District 4J
2017-2018 Budget Calendar for 2018-19 Budget**

DATE	PROCEDURE
February 7, 2018	REGULAR BOARD MEETING, 6:00 pm.
March 7, 2018	REGULAR BOARD MEETING, 6:00 pm.
March 13, 2018	ELECTION DAY (Requires a double majority for passage of money measures.) ORS 255.345
March 15, 2018	Deadline for written notice to be received by all probationary and other nonpermanent certificated personnel for contract renewal or non-renewal and contract teachers of extension or non-extension of their contract. <i>ORS 342.513</i>
March 15, 2018	Filing deadline for money measures for May 15, 2018 election. In odd-numbered years, <i>filing deadline for board member elections. ORS 255.085; ORS 255.335</i>
April 11, 2018	REGULAR BOARD MEETING, 6:30 pm
April 20 or 24, 2018	Publish first Notice of Budget Committee Meeting. If publishing in a newspaper and local government's website, the newspaper notice must be published five to 30 days before the meeting and must include the website address where the notice must be published at least 10 days before the meeting. Due to the News Register April 20 or 22, 2016 respectively.
May 9, 2018	REGULAR BOARD MEETING, 6:30 pm
May 15, 2018	Election Day. Election of school board members in odd-numbered years. ORS 255.335(1)
May 16, 2018	FIRST MEETING OF THE BUDGET COMMITTEE 6:30 pm HS Multi-Purpose Room A budget committee must have a quorum, or majority of the total membership of the committee, present in order to hold a meeting. OAR 150-294.3363 Elect presiding officer. ORS 294.414(9) Budget committee may choose to elect an alternate presiding officer. Presentation of the budget message by the executive officer and the budget document by the budget officer. The budget document is filed in the district office as a public record, and a copy of the document or part thereof is made available to any person requesting it. Receive questions and comments from citizens. Announce time and place of the next meeting. Additional meetings not published in the original Budget Committee notice must be advertised as a notice of meeting of government body. All meetings shall be open to the public. <i>ORS 294.428(2)</i> The committee may demand and receive any information it requests and compel the attendance of any employee at its meetings. <i>ORS 294.428(3)</i> A majority of the members of the budget committee is required to pass any motion. <i>ORS 174.130</i>
May 30, 2018	Second Budget Committee Meeting, 6:30 pm (if needed) Public Hearing on the Budget, as approved by the budget committee, shall be conducted by no less than a quorum of the board.
May 30, 2018	Deadline to notify classified personnel of reasonable assurance of continued employment during the subsequent academic year. ORS 332.554
June 5, 2018	Publication of the Notice of Budget Hearing (ED1), not more than 30 days nor less than 5 days prior to the hearing. <i>ORS 294.448</i>
June 20, 2018	REGULAR BOARD MEETING, 6:30 pm. Final adoption of budget, resolutions and appropriations by the board of directors.
July 15, 2018	Deadline to submit complete budget document to State Superintendent of Public Instruction and ESD superintendent. <i>ORS 326.310(4)</i>
July 15, 2018	Deadline to certify the tax levy (ED 50) to the county assessor or to request an extension. <i>ORS 310.060(1)(7)</i> <i>Note:</i> Any municipal corporation requesting an extension of time as allowed in <i>ORS 310.060</i> , shall state in writing the reason for the request and whether or not a bonded debt levy will be required.
July 19, 2018	Filing deadline for money measures for September 18, 2018 election.
August 15, 2018	Deadline for 2018-19 electronic budget submission due to the Department of Education. <i>ORS 326.310(4)</i>