

AMITY SCHOOL DISTRICT 4J
807 S TRADE ST.
AMITY, OR 97101
WEDNESDAY, FEBRUARY 18, 2025
REGULAR BOARD MEETING 6:00 PM

MINUTES

MISSION STATEMENT

The mission of Amity School District is:

Provide an educational system that enables each of our community's students to reach their greatest potential for the lifelong benefit of each student and the betterment of our community and our country.

REGULAR BOARD MEETING

I. Call to Order

The regular meeting was called to order at 6:00 p.m.

Board Members Present:

Tim Haarsma, Board Chair
Jennifer Leppin, Vice Chair
Ray Bottenberg
Amanda Grove
Ryan Jones

Administrators Present:

Jeff Clark, Superintendent
Mary Matocha, Middle School Principal
Jessica Rojas, Elementary School Principal
Ryan Sticka, High School Principal

District Staff Present:

Ann Adams, Board Secretary; John Stearns, CTE Teacher

Others Present: none

II. Hearing of the People

None

III. Reports

A. Administrator Reports - copies on file

- Principal Rojas highlighted fall to winter schoolwide data and discussed current activities.
- Principal Matocha discussed semester one outcomes both attendance and academics and reviewed current events.

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-Principal Sticka stated the staff reviewed semester one outcomes and appropriate interventions or adjustments to student schedules and plans were communicated and executed.

-Principal Sticka and Matocha are working on the 25-26 Master Class Schedule.

B. CTE

-The report was provided for review and Jeff stated we are trying to build industry relationships for manufacturing and AG/FFA.

-Construction trades have a grant from Baker Technical Institute that provides students access to training on six pieces of heavy equipment using simulators and then going to a facility to demonstrate the skills learned on the real equipment.

C. Maintenance Report

-New LED lights have been installed in the classrooms at the Elementary school and the hallways will begin soon.

D. Financial Report

-Fund analysis reports were provided and reviewed along with state and federal grant reports.

-Budgeting is gearing up for 2025-2026.

E. Superintendent Report

*** Gym Floor Layout:** Jeff asked for the Board input on the six design options for the new gym floor.

***Federal Title Cuts:** There's consternation in the education system over potential federal title cuts.

***District Office Future:** Discussed on whether to remodel the current district office building or construct a new one.

-Cost Estimates:

-Triplett Wellman, a larger firm, provided an estimate of 1.3M for remodeling.

-Local builders suggested a remodel could be done for around \$600-\$700/sf.

-A modular building like one built for Santiam Canyon's office would cost about \$1.4M or about \$400-\$500/sf.

-Using same floorplans as Santiam Canyon. local builders estimate a new building would cost about \$250 – \$350/sf.

***Next Steps:** Consider collaborating with a small architect to brainstorm and explore new build options, such as building on the current high school modular site. This build/remodel will be out of the bond investment money not the bond money.

***Middle School Appraisal:** Jeff suggested getting an appraisal on the current middle school to assess its real estate value. The city hasn't responded regarding leasing, and another county agency is potentially interested in leasing space.

- A potential option is to sell the property. If the district keeps it, there would be ongoing maintenance costs.

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IV. Business

A. Old Business

a. Second Reading Board Policies

1. BBF – Board Members Standards of Conduct (Highly Recommended)
2. CBG – Evaluation of the Superintendent (Required)
3. CCG – Evaluation of the Administrators (Required)
4. CBC – Superintendent's Contract (Optional)

There was a **motion** by Ray Bottenberg to approve the second reading of the listed board policies, **second** by Ryan Jones. The **vote** was unanimous.

B. New Business

a. Integrated Programs Needs Assessment

Moved to the March meeting.

b. Overnight Trips (Softball, FFA Convention, State Basketball -Coos Bay)

Review of the proposed overnight trips was followed by a **motion** to approve the Softball and FFA Convention trips by Jennifer Leppin, with a **second** by Amanda Grove. The **vote** was unanimous.

c. 2025-2026 School Calendar

Review of the proposed 2025-2026 Calendar was followed by a **motion** to approve by Amanda Grove, **second** by Jennifer Leppin. The **vote** was unanimous.

d. Audit Report 2023-2024

*Pointed out the annual standing of the Integrated Programs Funds.

The 2023-2024 audit report was accepted by Ryan Jones, **second** by Jennifer Leppin. The **vote** was unanimous.

e. Licensed Contracted Recommendations

Reviewed recommendations. There was a **motion** by Jennifer Leppin to approve the Licensed Contract Recommendations, **second** by Amanda Grove.

Vote: Yes -Amanda Grove; Tim Haarsma; Ryan Jones; Jennifer Leppin

Abstained: Ray Bottenberg

f. Class Size Cap for Enrollment of Non-Resident Students

Proposed keeping class size cap at the same levels for 2025-2026. There was a **motion** by Amanda Grove to approve the Class Size Cap for Enrollment of Non-resident Students at the same level as 2024-2025, **second** by Ryan Jones. The **vote** was unanimous.

g. 2024-2025 Board Resolution #1, 2025-2027 WESD Local Service Plan

These are the agreed upon plans WESD will be offering for purchased services for 2025 - 2027. There was a **motion** by Ray Bottenberg to approve the 2024-2025 Board Resolution #1, 2025-2027 WESD Local Service Plan, **second** by Amanda Grove. The **vote** was unanimous.

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h. **2024-2025 Budget Calendar for the 2025-2026 Budget**

The 2024-2025 Budget Calendar was reviewed. **Motion** by Ryan Jones to approve the 2024-2025 Budget Calendar for the 2025-2026 Budget, **second** by Ray Bottenberg. The **vote** was unanimous.

V. **Consent Agenda**

A. **Minutes from January 8, 2025 Regular Board Meeting.**

There was a **motion** by Ryan Jones to approve the consent agenda, **second** by Amanda Grove. The **vote** was unanimous.

The Board Chair concluded the Regular Board Meeting at 7:37 p.m. to convene the Executive Session under ORS 192.660(2)(i).

VI. **Executive Session**

A. To review and evaluate the performance of the superintendent or any other public officer, employee or staff member, unless that person requests an open hearing. ORS 192.660 (2)(i).

-Discussion regarding performance of the superintendent.

VII. **Adjourn**

Tim Haarsma adjourned the regular board meeting at 8:00 p.m.

	
_____ Tim Haarsma, Board Chair	_____ Jeff Clark, Superintendent