

**AMITY SCHOOL DISTRICT 4J**  
**807 TRADE ST.**  
**AMITY, OR 97101**  
**WEDNESDAY, SEPTEMBER 18, 2019**  
**REGULAR BOARD MEETING 6:00 pm**

## **MINUTES**

### **MISSION STATEMENT**

The mission of Amity School District is:

*Provide an educational system that enables each of our community's students to reach their greatest potential for the lifelong benefit of each student and the betterment of our community and our country.*

### **REGULAR BOARD MEETING**

#### **I. Call to Order**

The regular board meeting was called to order at 6:02 p.m.

Board Members Present:

Tim Haarsma, Chair  
Amanda Grove, Vice Chair  
Ray Bottenberg  
Ryan Jones, via phone  
Jennifer Leppin

Administrators Present:

Jeff Clark, Superintendent  
Chris Daniels, High School Principal  
Danielle Ludwick, Elementary School Principal  
Dave Lund, Middle School Principal

District Staff Present:

Ann Adams, Board Secretary

Others Present: Garry Angus

#### **II. Hearing of the People**

None

#### **III. Reports**

##### **A. Administrator Reports**

Principal Ludwick stated class sizes are manageable. The merry-go-round was removed for safety concerns. The new Behavioral Classroom is having growing pains and moving forward.

Principal Daniels stated the high school is strategizing to get parents/guardians to attend conferences - a thought is to have parent workshops. Sophomores will be taking the ASVAB test (no recruiters will be knocking on doors) and Juniors will take the PSAT.

Principal Lund stated there is a large PE class this year and the new staff are great to have.

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**B. Financial Reports**

There will be reports in October. Jennifer has inquired about online pay for food service. A few options are: Mealtime offers the service for a one-time set-up fee of \$900 and we could also use it for student body and AEF; Square charges a 2.7% fee for each slide or 3.5% plus .15/each manual transaction; Venmo is 3% (I read an article regarding security concerns due to social media aspect); and Paypal charges 2.9% plus .30/transaction. We had reviewed a couple years ago and spoke with other schools and it was noted that most did not have enough utilizing this option so at that point we didn't pursue.

**C. Maintenance Report**

-High School Boiler install is complete.

-Middle School Science Room floor is covered with vinyl flooring.

-The Elementary library STEM room is now in use.

-The community garden area at the high school near the woodshop could be leveled and graveled. The total cost estimate is \$7,900 for leveling, gravel and roller.

**D. Superintendent Report**

-Fiber was run from all the schools to the district office this summer.

-Garmin donated computers and were used to replace the elementary and high school computers in the labs.

-We purchased four TVs for various locations that will replace existing whiteboards that are failing. The cost is much less.

-The District website is being converted as soon as mid-October – it will be more user- friendly.

-The Facility Assessment and Seismic Grant work is expected to be completed mid-October then the Long Range Facility Plan will begin.

**IV. Business**

**A. Old Business**

**a. None**

**B. New Business**

**a. Approve IPM Coordinator**

There is a new requirement to have the Board formally designate the IMP Coordinator for the district. **Motion** by Ray Bottenberg to designate Logan Umbarger as the IPM Coordinator, second by Amanda Grove. The **vote** was unanimous.

**b. 2018-2019 Board Resolution #1 Revised Adopting the Budget for 2019-2020, Imposing the Tax and Categorizing the Tax 2019-2020, Making Appropriations for 2019-2020**

This resolution separates the “unappropriated” portion of Debt Service Funds.

**Motion** by Amanda Grove to adopt 2018-2019 Board Resolution #1-Revised – Adopting the Budget for 2019-2020, Imposing the Tax and Categorizing the Tax 2019-2020, Making Appropriations for 2019-2020, **second** by Jennifer Leppin. The **vote** was unanimous.

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c. **ADD-IN: 2019-2020 Board Resolutions #2-TAP Grants**

Designates the revenue and appropriations to Fund 205. There was a motion by Amanda Grove to adopt 2019-2020 Board Resolution #2-Tap Grants, **second** by Ray Bottenberg. The **vote** was unanimous.

**IV. Consent Agenda**

**A. Adoption of Board Policies**

1. Revised: BBAA – Individual Board Member’s Authority and Responsibilities
2. Revised: DFEA – Admissions to District Events
3. Revised: ECACB – Unmanned Aircraft Systems (UAS) a.k.a. Drone
4. Replace: GBDA – Mother Friendly Workplace
5. Revised: GBEBA – Staff – HIV, Aids, and HBV
6. Revised: GBH/JECAC – Staff/Student/Parent Relations
7. Revised: GBNA – Hazing, Harassment, Intimidation, Bullying, Menacing, or Cyberbullying Reporting Procedures
8. Revised: GCBDC/GDBDC – Domestic Violence, Harassment, Sexual Assault, or Stalking Leave
9. Revised: IGDJ - Interscholastic Activities
10. Revised: IKF – Graduation Requirements
11. Revised: JEC – Admissions
12. Revised: JECAC/GBH – Staff/Student/Parent Relations
13. Revised: JECB – Admissions of Nonresident Students
14. Revised: JECF – Interdistrict Transfer of Resident Students
15. Revised: JFCF – Harassment, Intimidation, Bullying, Cyberbullying, Teen Dating Violence, or Domestic Violence – Students
16. Revised: LBE – Public Charter Schools  
Administrative Regulations – (For Our Information Only)
  1. Revised: GBC-AR – Staff Ethics
  2. Revised: GBNA-AR - Hazing, Harassment, Intimidation, Bullying, Menacing, or Cyberbullying Reporting Procedures
  3. Revised: IKF-AR – Graduation Requirements
  4. Revised: JECB-AR – Admissions of Nonresident Students
  5. Delete: JECB-AR(2) – Admissions of Nonresident Students – Open Enrollment
  6. Revised: JECB-AR(3) – Admissions of Nonresident Students – Tuition Students
  7. Revised: JEC-AR – Interdistrict Transfer of Resident Students
  8. Revised: JFCF-AR – Harassment, Intimidation, Bullying, Cyberbullying, or Teen Dating Violence Reporting Procedures - Students

**B. Minutes from the August 14, 2019, Regular Board Meeting.**

**Motion** by Ray Bottenberg to approve the consent agenda, **second** by Amanda Grove. The **vote** was unanimous.

**V. Adjourn**

Board Chair Tim Haarsma adjourned the meeting at 6:57 p.m.

  
Tim Haarsma, Board Chair

  
Jeff Clark, Superintendent