

# Amity School District 4J

Code: **IIBA**  
Adopted: 05/09/90

## Instructional Assistants

It is the policy of the Board to utilize the services of instructional assistants to perform such duties as:

Providing certificated teachers with planning and organizational time, duty-free lunch periods and free the classroom teacher from many clerical tasks.

Facilitating individualized instruction in the classroom.

Reinforcing and extending the skills and techniques of the trained teacher in order that more pupils will experience planned, systemic and meaningful learning experiences.

Supervise playgrounds, cafeterias or other areas assigned by the principal.

Assisting the distribution of supplies, lunchroom count and perform other clerical duties of the classroom as assigned by the teacher or principal.

Working with pupils under the direction of a certificated teacher.

Assisting the library and materials centers, guidance and counseling centers and give other instructional assistance for which the individual has specific experiences and training.

END OF POLICY

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Legal Reference(s):

[ORS 332.107](#)

[ORS 332.505](#)

[ORS 342.120](#)

[OAR 581-022-1710 \(2\)](#)

[OAR 581-037-0005 to -0030](#)

*Suggested Personnel Policy Guidelines for School Districts - Educational Assistants*, Oregon Department of Education (1990).